

## **Organist and Director of Music**

St Paul's Episcopal Cathedral, Dundee, is seeking to recruit an Organist and Director of Music from April 2024, following Stuart Muir's appointment to be Director of Music at St Machar's Cathedral, Aberdeen.

This vacancy comes at a time when music in the Cathedral is healthy, growing and changing. The Cathedral Choir returned to singing for services in summer 2021 and is now at full strength, singing for the Cathedral Eucharist every Sunday and Choral Evensong once a month, and for seasonal and occasional services. Choir and congregation are both growing, with student choral scholarships a particular growth area.

The Cathedral has a strong musical tradition and is open to change and development. It has a comprehensive Music Library. The Organ is a 3-manual organ by Hill and Son, London, 1865. Informal arrangements exist for deputy organists to play for Choral Evensong, cover holidays, and deputise as required.

**Salary:** c. £9,000 per annum depending on qualifications and experience

Hours: Approx. average 22 hours per month, to include:

- Sunday morning services
- One Choral Evensong per month
- Festivals: Christmas, Easter, and seasonal and occasional special services including Diocesan Services for the Diocese of Brechin
- Weekly Choir Rehearsals (currently Thursday evening)
- Monthly meetings with the Provost
- Time for planning/preparation

The successful candidate will be passionate about leading and empowering Christian worship in a variety of styles to continue the rich musical tradition of St Paul's Cathedral.

The Director of Music will oversee all aspects of the musical life in the Cathedral. They will be responsible for playing the organ and directing the choir at church services, as well as running choir rehearsals every week.

There will also be special services and may be other activities at key times of the year, to which they will be required to contribute in terms of planning and leading worship.

They will be able to lead and be part of a team, building on existing relationships and developing new ideas.

In your role you will perform all acts, duties and obligations and comply with such orders as may be designated by the Provost & Vestry which are reasonably consistent with that position. They may from time to time require you to perform duties normally undertaken by others or to take on different or additional duties, however you will not be assigned duties which you cannot reasonably perform.

## **Responsibilities of this role**

### **1. Director of Music**

- I.1. Liaise with the Provost to choose all Service music. Communicate music choice and planning with Choir, deputy organists, and others including for the purposes of the preparation of the Orders of Services in the Cathedral.
- I.2. Play the organ and direct/conduct the choir at the Cathedral Eucharist and monthly Choral Evensong services, as well as at any other special services throughout the Church year.
- I.3. Arrange music and play for occasional offices: Weddings, Funerals etc.
- I.4. Audition and train choristers to be able to sing within the choir for services.
- I.5. Organise practices to ensure all choristers have an opportunity to advance their own capabilities.
- I.6. Develop and execute strategies to increase numbers of choir members, including recruitment of choristers of all ages to sing at all services as requested.
- I.7. Develop repertoire for traditional and contemporary worship styles and manage the music library in church to serve the current and future music needs.
- I.8. Be responsible for the purchase of music, worship and music resources, services of outside instrumentalists, musical instruments and equipment as appropriate and in agreement with the Provost & Vestry.
- I.9. On behalf of the Provost and Vestry, to manage communication with and ensure the service of an organist to play at relevant services and oversee maintenance of the organ.
- I.10. Undertake regular meetings with the Provost to contribute to the mission and development of worship at the church.

### **2. General**

- 2.1. Ensure that statutory and policy requirements are met with regard to parental approval as required.
- 2.2. Work with children and/or adults at risk in a way that meets and develops their personal, spiritual, and social needs, exercising active pastoral concern.
- 2.3. Represent the needs and views of vulnerable people to the Vestry or, where appropriate, enable them to do this for themselves.
- 2.4. Maintain a link with parents and carers.
- 2.5. Work in accordance with the Scottish Episcopal Church Safeguarding Policy.
- 2.6. Undertake any other work that has been agreed and is seen to be appropriate.
- 2.7. Explore the possibility of grant funding to further develop the choral tradition in the Cathedral.

### **3. Accountability**

3.1. When carrying out the above responsibilities you will be accountable to the Provost, and in the absence of the Provost, the Vestry.

### **4. PVG Check**

4.1. The post requires you to work with children and young people, and you will therefore require an Enhanced PVG check with barred list information.

4.2. This PVG check needs to be renewed every five years, or as advised by the Diocese/Province.

### **Person specification**

#### **Essential**

- Can demonstrate enthusiasm to support the mission and aims of the church
- Has good keyboard skills and singing ability.
- Can demonstrate experience of different kinds of worship music, both choral/traditional and more contemporary.
- Can demonstrate experience and aptitude to work with and teach/direct people of all ages.
- Can demonstrate experience and understanding of the role of Choir Leader.
- Can demonstrate experience of managing others, e.g. deputy organists
- Can demonstrate experience and aptitude to plan a structured practice session to meet the objectives of each member of the choir
- Can be supported by references from previous roles.
- A willingness to develop skills and to engage with training

#### **Desirable**

- Affiliated to the RSCM or a willingness to be
- Associate or Fellow of the Royal College of Organists

Closing Date:

Interviews will take place during week commencing 19 February 2024.

To apply for this post please send a covering letter, a CV, and a video/recording of some of your work that would reflect your skills and suitability for this post to:

[admin@saintpaulscathedral.net](mailto:admin@saintpaulscathedral.net) by 12 February 2024.